



July 23, 2007

## **2007 CAPL Operating Procedure**

We are pleased to share with you materials associated with the 2007 CAPL Operating Procedure, as recently endorsed by the CAPL. We are in the process of having the Boards of CAPLA, PASC, PJVA and SEPAC also endorse the Operating Procedure.

This package includes PDF copies of: (i) an introduction to the document; (ii) the text and annotations; (iii) a detailed matrix that outlines significant changes relative to the 1990 document; (iv) an overview of the major differences from the November, 2006 draft, together with a redlined version of the text and annotations relative to the November draft; (v) a matrix of the verbatim comments on the November draft (company codes) and our response to each individual comment; and (vi) an overview of the 2007 document.

Nine companies provided extensive comments to us on the November, 2006 draft, and the questions and feedback at the CAPL training sessions late last year were also very helpful to us. We believe that the feedback we received was representative of industry's perspectives on the draft. We reviewed each comment carefully, and the vast majority of the comments are reflected in some form in the document. We also again edited the document aggressively to try to ensure that the material was presented as clearly as we could.

The final document is a far superior document relative to each of the drafts because of the quality of feedback we received over the course of the project. We thank those companies and individuals who invested many hours of time to review the materials and provide their comments to us for their contributions to the document.

We believe that the 2007 CAPL Operating Procedure offers significant benefits to Operators, Non-Operators, large companies and small companies.

It is our hope that industry will conclude that it is in our collective interest to begin to use the document as quickly as is feasible, so that the transition to use of the new document will be much faster than was the case when the 1990 document was introduced.

One of the learnings from the transition to the 1990 document was that the initial change management effort ultimately proved to be small relative to the gains industry obtained by using the improved document.

We believe that this will again be the case for the transition to the 2007 document, as users become familiar with the multitude of enhancements included in the document.

Yours truly,

Jim MacLean (252-8430) for 2007 CAPL Operating Procedure Committee

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