



Surface Land Administrator

Location: Calgary

Reference Number: SLA081710

Closing Date: August 31, 2010

LandSolutions Inc. is seeking an eager, self-motivated, results oriented Intermediate Surface Land Administrator. LandSolutions is dedicated to providing expert services in all aspects of land acquisition, consultation, and land management services across Western Canada. Our dynamic and energetic offices are located in Calgary, Edmonton, Bentley, Lloydminster and Lampman, SK.

A qualified candidate in this role will:

- search and review freehold and crown ownership and associated interests
- review survey plans and identify third parties
- identify interested parties according to ERCB regulations
- prepare lease agreements, notifications, and third party requests
- provide reports through line lists and status reports
- prepare and register caveats with Land Titles
- prepare and assemble final packages
- exercise attention to detail through proofing

The ideal candidate will have the following qualifications:

- completed certificate in Petroleum and Land Administration
- 3 or more years experience with a land consulting firm
- experience in Alberta and Saskatchewan
- Alberta and Saskatchewan Commissioner for Oaths

LandSolutions offers competitive compensation packages and opportunities for development in a team environment. We have talented, committed and ambitious people working with us to shape our future; if you are passionate about starting a career with LandSolutions we want to hear from you!

Please forward your resume, quoting the reference number, in confidence to:

LandSolutions Inc.
Attention: Megan Miller
200, 601-10 Ave SW
Calgary, AB
T2R 0B2

or e-mail to
meganm@landsolutions.ca

Visit our website at www.landsolutions.ca