

# ISC – ADDRESSING THE NEEDS OF OIL AND GAS CUSTOMERS



*Information  
Services  
Corporation*  
OF SASKATCHEWAN

April 15, 2011



*Information  
Services  
Corporation*  
OF SASKATCHEWAN

# Presentation Overview

- Who is ISC?
- Mineral Cadastral Project Update
- Fractional Mineral Ownership Update
- Business Portal Update
- Corporate Registry Update
- ISC Updates



# Information Services Corporation (ISC)

- ISC operates Saskatchewan's Land, Survey, Writ and Personal Property Registries, the Vital Statistics Registry and since October 2010 the Corporate Registry (Corporations Branch)
- Map and photo library, GIS datasets for ISC and government ministry information



# Resource Sector Working Groups

- ISC recognizes customers dealing with mineral titles have unique needs
- Since 2004 ISC has been consulting with industry on resolution of issues:
  - CAPLA working group established to deal with operational processing issues
  - CAPL working group established to deal with systemic, policy and regulatory issues, with a future business development focus
  - LAND Customer User Forum established in 2007 to address usability and functionality issues with system and establish priorities for resolution



# Resource Sector Working Groups



## CAPLA Working Group

- |   |                       |
|---|-----------------------|
| <input type="checkbox"/> Linda Kriff      | Husky Energy (Chair)  |
| <input type="checkbox"/> Patricia Westman | Cenovus Energy Inc.   |
| <input type="checkbox"/> Danielle Johnson | Nexen Inc.            |
| <input type="checkbox"/> Kathryn Payne    | Cenovus Energy Inc.   |
| <input type="checkbox"/> Libby Ackerley   | EnerPlus              |
| <input type="checkbox"/> Judy Andruckow   | Nexen Inc.            |
| <input type="checkbox"/> Lil Fairbourn    | Harvest Energy        |
| <input type="checkbox"/> Brenda Lucy      | Devon Corporation     |
| <input type="checkbox"/> Maritess Ramirez | CNRL                  |
| <input type="checkbox"/> Gail Wyman       | Cenovus Energy Inc.   |
| <input type="checkbox"/> Melanie Storey   | PennWest Petroleum    |
| <input type="checkbox"/> Kristie Egan     | Crescent Point Energy |



# Resource Sector Working Groups



## CAPL Working Group

- |   |                                |
|---|--------------------------------|
| <input type="checkbox"/> Jonathan Chapman | Legacy Land and Title (Chair)  |
| <input type="checkbox"/> Jared Lukomski   | Keystone Group                 |
| <input type="checkbox"/> Craig Brygidyr   | Adhoc Land Consulting          |
| <input type="checkbox"/> Penny Jones      | Rife Resources                 |
| <input type="checkbox"/> Ashley Craib     | Indian Oil & Gas               |
| <input type="checkbox"/> Paul Mahnic      | Ministry of Energy & Resources |
| <input type="checkbox"/> Margaret Ariss   | Pearl Exploration              |
| <input type="checkbox"/> Lawrence Fisher  | PetroBakken Energy             |



# Mineral Cadastral Project – Phase 1

- The “mapping” was completed for the surface layer at conversion; only 6% of the mineral layer was completed
- Phase 1 completed Nov. 2007
  - Resulted in 90% of rural quarter sections in each township complete and linked to title (parcel picture available)
  - Consolidates abstracts to quarter section where possible



# Mineral Cadastral Project – Phase 2

- Phase 2 completed in partnership with Ministry of Energy and Resources in the fall of 2010 after two and a half years of work.
  - 100% of rural quarter sections reviewed
  - Where possible, parcel extents will be mapped
  - Parcels which cannot be linked to title will result in a title lock
  - Producing areas were targeted first



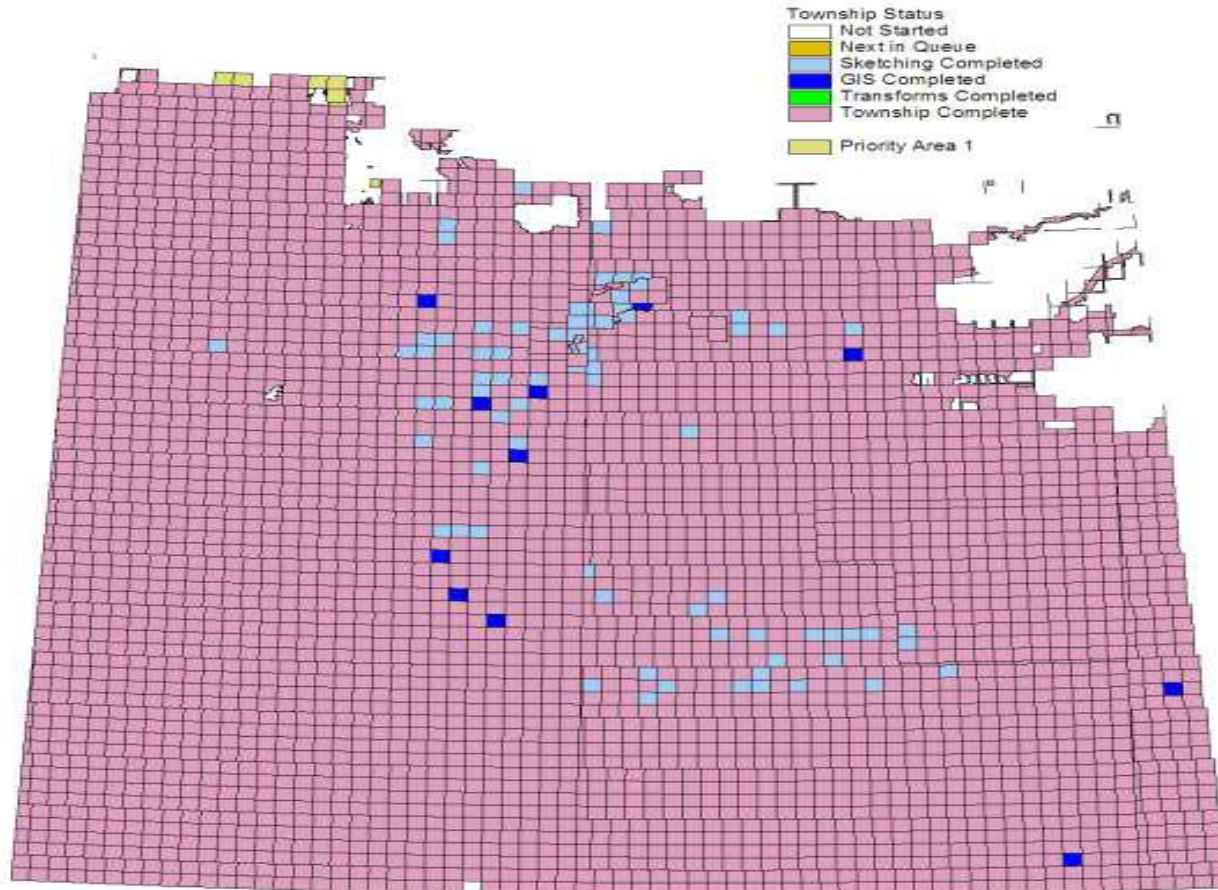
# Mineral Cadastral Project

## Progress as of March 31, 2011

<u>Total Number of Townships</u>	<u>Townships Reviewed</u>	<u>Percent Reviewed</u>
3456	3381	97.8%
<b><u>Percentage of 1/4 Sections After Automated Process Completed</u></b>		
Completely Mapped	Completely Blank	Partially Mapped
92.0%	7.2%	0.7%
<b><u>Percentage of 1/4 Sections After Manual Mapping Completed</u></b>		
Completely Mapped	Completely blank	Partially Mapped
96.1%	3.5%	0.5%



# A Picture of the Progress:



# Fractional Mineral Ownership

- Proclamation of Land Titles Act 2000 amendments were passed in the legislature in 2009 including limitations on fractional ownership
- The changes to the legislation and regulations will be proclaimed in the fall of 2011
- ISC will complete a system change to support the limitation of fractional ownership for the fall of 2011 at **1/20<sup>th</sup> ownership.**

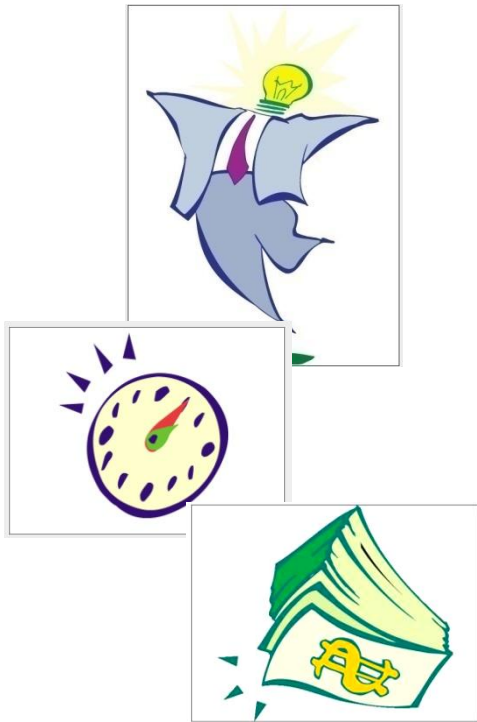


# Business Portal Update



April 15, 2011

# Why do we need a Saskatchewan Business Portal?



- Encourage economic growth
- Provide a single online point of access to multiple ministries, municipalities and agencies at all levels of government to obtain required accounts, licenses, and permits
- Simplify customers experience when complying with government – focus on ease of use
- Efficiency by removing the redundancy of providing the same information to multiple agencies

# Business Portal Background

## What?

- Self-serve website for businesses to access government services
- Online access to compliance processes that businesses need to register and manage their businesses on an ongoing basis

## Why?

- Position Saskatchewan for growth
- Streamline compliance process for business
- Numerous reports identified the need for business to have easier access to government through a coordinated web service
- Saskatchewan is one of the few provinces in Canada that does not currently provide a centralized online service for businesses



# Business Portal Background

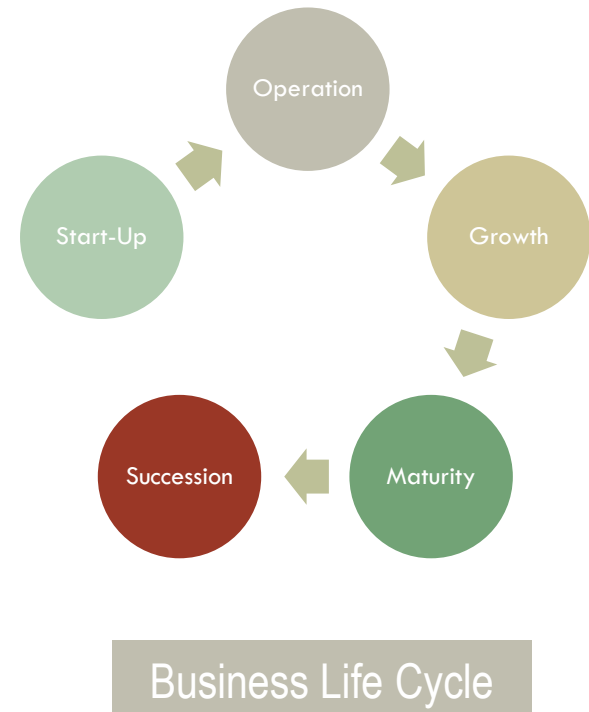
## How & When?

- In early 2010, the provincial government provided ISC with the mandate to develop the Business Portal in a phased approach, including the integration of Corporations Branch, now Corporate Registry, into ISC
- March 31, 2011
  - Launch Business Registrations Saskatchewan as a pilot (new business registrations)
- 2012 and Beyond
  - Integration of additional provincial partners (ministries & agencies)
  - Linkages to federal and municipal government
  - Increased permit & licensing functionality



# Guiding Principles

- ▣ High Value
- ▣ Quality Service
- ▣ Customer and Partner Driven
- ▣ Accessible
- ▣ Sustainability
- ▣ Credibility
- ▣ Staged Implementation



# Business Registrations Saskatchewan

- First phase of development brings together three registration processes into one place:
  - Corporate Registry
  - Ministry of Finance
  - Workers' Compensation Board
- The processes “behind the scenes” do not change – the three partner agencies still manage their processes
- The value to customers is completing one act of registration instead of three; simplifying the customer experience by reducing the amount of repetitive information that is required



# Business Registration Saskatchewan

- “Outside-in,” customer focused approach has been used in the development of the registration piece to add customer value:
  - Customer consultation to shape the design
  - Customer focus groups to test the naming conventions
  - User testing began in March and is ongoing
  - Strategic Advisory Committee includes Chamber of Commerce, CFIB, business people and Ministry representatives
  - Customer User Forum established to provide feedback
- “Business Registrations Saskatchewan” will be publicly launched May 5, 2011





[Home](#)

## Register your business in Saskatchewan

[Do I need to register?](#)

### STEP 1: Determine your business type

There are four types of business structures that can be registered using this website: sole proprietorship, partnerships, corporations and non-profits. All other business structures must be registered with the Corporate Registry. Check out our [Choosing a business type](#) support document for more information.

### STEP 2: Search and reserve a name

The name for your business should be unique and easy to remember, and should describe the products and services you provide. Check out our [Choosing a business name](#) support document for more information.

### STEP 3: Prepare to register

Here are some of the things you need to know and the information that you will need to gather before you register your business.

### STEP 4: Register your business

Once you have reserved a business name, you can register your business. Our online registration website will allow you to register with the [Corporate Registry](#), [Saskatchewan Ministry of Finance](#), and [Saskatchewan Workers' Compensation Board \(WCB\)](#) all at the same time.

### STEP 5: Find out next steps

After you've registered, here are things you need to know to successfully manage your business and succeed in Saskatchewan.

#### ONLINE SERVICES

If you already know the steps to start a business, here is a quick access to the online services we offer:

- > [Search and reserve a name](#)
- > [Register your business](#)
- > [Find an existing business](#)

#### HELPFUL LINKS

- > [Licences and permits](#)
- > [Hire Employees](#)
- > [Grants and financing](#)
- > [Sales and marketing](#)
- > [Taxes](#)
- > [Obtain working capital](#)

[Home](#) > [Step 2: Search and reserve a name](#)

[Step 1: Determine your business type](#)

**[Step 2: Search and reserve a name](#)**

[Step 3: Prepare to register](#)

[Step 4: Register your business](#)

[Step 5: Find out next steps](#)



### Need Help?

Call us at  
1-866-275-4721 or  
[send us an email](#)

## Step 2: Search and reserve a name

Before you search for and reserve a unique business name, here are a few things you need to know:

### Why do I have to search for a name?

No other business can have an identical or very similar name to the one you want to use. You can incorporate as a numbered corporation or operate a sole proprietorship under your personal name (e.g. John Smith); however, if you wish to promote your business differently (e.g. John Smith Consulting) you are required to search for the availability of that name and register it.

### How do I choose a name?

The name you pick should be unique and distinctive. [Find out how to choose the right name for your business or corporation.](#)

### What does it cost?

It costs \$50 per name search. If you are a non-profit corporation, it only costs \$20 per name. [Find out more about our fees.](#)

### How long does it take?

You will know the results within 3-5 business days. If your requested name is available, it is automatically reserved for 90 days. If it is not available, you will have to conduct another search.

### How can I pay?

You can pay by VISA or MasterCard.

Ready?

[Search and reserve a name](#)

[Go to Step 3: Prepare to register >](#)

#### ONLINE SERVICES

If you already know the steps to start a business, here is a quick access to the online services we offer:

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#### SUPPORT DOCUMENTS

- [PST Exempt Industries](#)
- [Business registration fees](#)
- [Choosing a business type](#)
- [Choosing a business name](#)

#### HELPFUL LINKS

- [> Licences and permits](#)
- [> Hire Employees](#)
- [> Grants and financing](#)
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# 2012 and beyond

- ▣ Planning & development on the next stages of the business portal
- ▣ Provide access to permitting and licensing
- ▣ Provide common login, user management and payment services to users and partners
- ▣ Access to three levels of government :
  - ▣ Canada Revenue Agency Business Number program
  - ▣ One municipality
- ▣ Expansion of services from WCB, Finance and Corporate Registry
- ▣ Services from additional Ministries
- ▣ Development will be staged and will be based on key criteria such as customer need
- ▣ Vision to move Saskatchewan to the forefront for online business service delivery



# Corporate Registry Update

- In October 2010, the Corporations Branch officially transferred from the Department of Justice to ISC and became the Corporate Registry
- A Corporate Registry Renewal Project is under way:
  - Estimated to be a two year project
  - Currently in business case development phase to determine the size of the renewal
  - Customer consultations will be undertaken to understand what online tools and capabilities are required
  - ISC will be looking at a refresh of COBRA as well as process and policy enhancements as part of the project



# Corporate Registry Update

- The Corporate Registry will be required to be in compliance with the New West Partnership by July 1, 2012
  - Registration across BC, Alberta and Saskatchewan will have to be facilitated and recognized in all three provinces
  - If you register in one province, you will be registered in all three
- ISC is also considering a digitization of historical records project



# ISC Updates

- Customer consultations on Land Registry outputs and notices are under way
- Land Registry enhancements completed:
  - Wrongfully rejected packets now get top priority (see [isc.ca](http://isc.ca) news articles)
  - Customers can now fix errors on applications with affidavits (see [isc.ca](http://isc.ca) news articles)
- Bulk data project is under way in 2011
- The next evolution of Map Search is scheduled to be completed in 2011



# Contact Information

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