

PRIVACY STATEMENT

CAPL Websites

CAPL appreciates your interest in our Websites. Your privacy is important and we want you to understand our practices on gathering information from visitors to this site and the uses we make of that information.

Information Gathering and Uses

When someone visits this site, our web servers automatically gather information that allows the site to communicate with the visitor's computer during the visit. We also track the number of visits to the site and which parts of the site visitors select. We use that information for statistical purposes that help us improve and administer the site. That information does not include personal information that would permit us to identify or locate individual visitors.

Privacy concerns focus on personal information, that is, information that could identify a specific individual or entity such as names, addresses, e-mail addresses, and telephone numbers. If during your visit to our site you complete an order form, enter a contest, or submit other information to us, you may provide us with personal information. We may collect and use that personal information to provide you with products or services, to market products and services which we think may be of interest to you, or to communicate with you for other purposes.

As explained below in the section on "Dissemination to Third-parties", we do not distribute or sell personal information to Third-parties for the purpose of allowing them to market their products and services to you. Moreover, as explained in the "Opt out/modify information" section, you may remove your personal information from our database so you will not receive future communications from us. CAPL's websites do not collect any personal information about visitors to these websites other than that which is specifically and knowingly provided by you. That personal information will not be transferred to any Third-party unless otherwise stated at the time of collection. CAPL does collect and maintain statistics relating to the number of visits to the site, the types of browsers used and the Internet Protocol Address of the originator. This information is used only for internal purposes.

Hyperlinks

This site has links to Third-party sites that CAPL does not own or maintain. We make no representations or warranties about the privacy practices of those sites.

Dissemination to Third-Parties

Communicating via the Internet and sending information, products, and services to you by other means necessarily involves your personal information passing through or being handled by Third-parties, but CAPL does not sell or distribute your personal information to Third-parties for purposes of allowing them to market their products and services to you.

Opt Out/Modify Information

You may remove your personal information so you will not receive future communications, or you may modify your personal information that we have previously gathered.

Contacting CAPL Member Relations

If you have any questions about this privacy statement, the practices of this site, or your dealings with this site, please contact CAPL's Privacy Officer.

WEBSITE PRIVACY POLICY

What information does CAPL collect and how do we collect it?

Every computer connected to the Internet is given a domain name and a set of numbers that serve as that computer's "Internet Protocol" (IP address). When a visitor requests a page from any website within the CAPL network, our web servers automatically recognize that visitor's domain name and IP address. The domain name and IP address reveal nothing personal about you other than the IP address from which you have accessed our site. We use this information to examine our traffic in aggregate, and to investigate misuse of our network or to cooperate with law enforcement. We do not collect and evaluate this information for specific individuals. Our web servers do not automatically record email addresses of the visitors.

What are cookies?

From time to time, CAPL may send a "cookie" to your computer. A cookie is a small piece of data that is sent to your Internet browser from a web server and stored on your computer's hard drive. A cookie can't read data from your computer hard disk or read cookie files created by other websites. Cookies do not damage your system. We use cookies to identify which areas of CAPL's network you have visited or customized, so the next time you visit; those pages may be readily accessible. You can choose whether to accept cookies by changing the settings of your Internet browser. You can reset your browser to refuse all cookies, or allow your browser to show you when a cookie is being sent. If you choose not to accept these cookies, your experience at our site and other websites may be diminished and some features may not work as intended.

How does CAPL protect my privacy?

When you are on a CAPL website and are asked for personal information, you are sharing that information with CAPL alone. CAPL will not disclose any of your personally identifiable information except under special circumstances, such as when we believe in good faith that the law requires such a disclosure. CAPL does not share personal information you provide to us with any Third-parties.

What other information do we request?

We may also request your email address or mailing address for the purposes of conducting a survey or to provide additional services (for example, event registration confirmation, subscriptions to email newsletters, announcement lists or information about conferences and trade shows). Whenever we request the identity of a visitor, we will clearly indicate the purpose of the inquiry before the information is requested. We maintain a strict "No-Spam" policy that means that we do not sell, rent, or otherwise give your email address to a Third-party, without your consent or as permitted by this Privacy Policy.

Will CAPL disclose the information collected to outside third-parties?

CAPL will disclose personal information and/or an IP address, when required by law or in the good-faith belief that such action is necessary to:

- 1) Cooperate with the investigations of purported unlawful activities and conform to the edicts of the law or comply with legal process served on CAPL,
- 2) Protect and defend the rights or property of the CAPL network of sites and related properties, or visitors to the CAPL network of sites and related properties, and/or
- 3) Identify persons who may be violating the law, or otherwise misusing the CAPL network or its related properties.

What else should I know about my privacy when online?

The CAPL websites contain many hyperlinks to Third-party websites. CAPL is not responsible for the privacy practices or the content of such Third-party websites or portals. CAPL does not share any of the individual personal information you provide us with the Third-parties to which CAPL links.

Please keep in mind that whenever you voluntarily disclose personal information online - for example through email, discussion lists, or elsewhere - that information can be collected and used by others. In short, if you post personal information online that is accessible to the public, you may receive unsolicited messages from other parties in return. Ultimately, you are solely responsible for maintaining the secrecy of your personal information. Please be careful and responsible whenever you're online.

No data transmitted over the Internet is entirely secure. CAPL cannot guarantee that personal information will be protected against interception, loss, misuse, or alteration. CAPL does not accept any liability for personal information submitted to us via the Internet, nor for any use or misuse of personal information by anyone.

Revision to this Privacy Policy

If we decide to change our privacy policy, we will post those changes on this page so that you are always aware of what information we collect, how we use it, and under what circumstances we disclose it. Any changes to this Privacy Policy will be effective immediately.

10 Privacy Principles governing our actions as relating to the collection, use and disclosure of your personal information.

1. Accountability

We are not responsible for maintaining and protecting your personal information under our control, however we will make a reasonable effort to protect your information and to comply with these ten principles. Our Privacy Officer has the responsibility for CAPL compliance with these principles.

2. Identifying Purposes

Before we collect your personal information, we shall identify the purpose for which the information is being collected.

3. Consent

Your knowledge and consent are required for the collection, use or disclosure of your personal information, except where required or permitted by law. Providing your personal information to CAPL is interpreted as granting CAPL permission to use that information subject to this Privacy Policy.

4. Limiting Collection

We shall limit the collection of your personal information to that which is necessary for the purposes which have been identified. We shall collect personal information only by fair and lawful means.

5. Limiting Use and Disclosure

We shall not use or disclose your personal information for purposes other than those for which it was collected, unless you have otherwise consented, or when it is required or permitted by law.

6. Accuracy

We shall maintain your personal information in as accurate, complete and up-to-date form as is necessary to fulfill the purposes for which it is to be used.

7. Safeguards

We shall endeavour to protect your personal information using methods that are appropriate to the sensitivity of the information.

8. Openness

We shall make information available concerning the policies and practices that apply to the management of your personal information.

9. Individual Access

Upon request to CAPL's Privacy Officer, you shall be informed of the existence, use and disclosure of your personal information and you shall be given access to it, except where otherwise provided by law. You may challenge the accuracy and completeness of the information and have it amended as appropriate.

10. Contacting Us

You may address any questions or concerns about our compliance with these principles by contacting CAPL's Privacy Officer. You may also contact CAPL's Privacy Officer with any questions or complaints that you may have concerning your personal information.

Please send any questions about CAPL's Privacy Policy to privacyofficer@landman.ca or you may write to us at:

Privacy Officer
Canadian Association of Petroleum Landmen
350, 500 – 5th Avenue SW
Calgary AB T2P 3L5