



APPLICATION FOR MEMBERSHIP  
 CANADIAN ASSOCIATION OF PETROLEUM  
 LANDMAN  
 Suite 350, 500 – 5<sup>th</sup> Ave. S.W.  
 Calgary, Alberta  
 T2P 3L5

**PERSONAL**

Name \_\_\_\_\_  
 (Surname) (Given Name/Initials)

Residence \_\_\_\_\_  
 (Street)

\_\_\_\_\_  
 (City/Province) (Postal Code) (Phone)

Date of Birth \_\_\_\_\_ Gender M or F  
 (month) (day) (year)

**EDUCATION**

	<u>Name</u>	<u>City</u>	<u>Graduated</u> (m/y)	<u>Degree/ Diploma</u>	<u>Major</u>
High School					
College/Technical					
University					

Land Agent's Licence No. \_\_\_\_\_ Expiry \_\_\_\_\_  
 (month) (year)

AAPL Member \_\_\_\_\_  
 Yes No

**CURRENT EMPLOYMENT**

\_\_\_\_\_  
 (Title/Position) (Direct Phone #)

\_\_\_\_\_  
 (email) (Fax #)

\_\_\_\_\_  
 (Company) (Address)

\_\_\_\_\_  
 (Main phone #) (Postal Code)

\_\_\_\_\_  
 (Supervisor Name & Title/Position) (Direct Phone #)

Length of Service in Current Position \_\_\_\_\_ TO \_\_\_\_\_  
 (month) (year) (month) (year)

Total Length of qualified service as a Petroleum Landman \_\_\_\_\_ years  
 (as defined in the CAPL By-Laws):

**ETHICS**

Within the last five years, I attended a CAPL approved Ethics course: \_\_\_\_\_  
 (attach certificate of completion if NOT CAPL sponsored) (month) (day) (year)

**CAPL GENERAL MEETINGS**

During the past twelve months, I have attended two General Meetings:

Meeting Date \_\_\_\_\_ Guest of \_\_\_\_\_

Meeting Date \_\_\_\_\_ Guest of \_\_\_\_\_

**MEMBERSHIP DUES**

Will be prorated and invoiced by the CAPL office upon approval of application.

**ATTACHMENTS**

- Resume
- Ethics Course Certificate of Completion – if not CAPL sponsored.

**INSTRUCTIONS & DECLARATION**



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**RESUME**

**A copy of your resume is to be attached to this form. The applicant hereby grants permission to the Membership Committee to confirm academic achievement and employment history.**

- Applications will not be reviewed without a current resume.
- The resume should contain, at a minimum, company names, employment dates, names of supervisors, position titles and CAPL courses attended.
- For each position include responsibilities, specifically those relevant to this application.

**DECLARATION**

The applicant declares that he/she meets the following requirements for active membership in the CAPL.

1. a degree from an accredited university or college and a minimum of one (1) year’s full-time employment as a Petroleum Landman (after degree requirements were met); or
2. a minimum of two (2) year’s full-time employment as a Petroleum Landman; or
3. a minimum of one (1) year’s full-time employment as a Petroleum Landman and a minimum of five (5) year’s related experience in the oil and gas industry;

**AND**

**CURRENT RESPONSIBILITIES**

Has current responsibilities in the following job classifications at a level or responsibility exceeding 1 in the category under which this application is made:

Based on the definition of “Petroleum Landman” under the CAPL Constitution, complete the following information as accurately as possible. Indicate your level of responsibility in the boxes on the left using the following scale. In order to claim an experience level of 2 or above, the applicant must be responsible for the terms and conditions of land agreements.

0=None   1<5 years   2=5 to 10 years   3>10 years

- **CONTRACTS AND NEGOTIATIONS:** Participation in the negotiation, drafting or management of contractual responsibilities pursuant to land agreements including:

**NEGOTIATIONS**

- \_\_\_\_\_ Responsible for the Negotiations of the terms and conditions of land agreements, which as a minimum includes Joint Operating Agreements; and
- \_\_\_\_\_ Participation in decisions made during the negotiation/landsale process.

**CONTRACTS**

- \_\_\_\_\_ Responsible for and involved in the decisions related to drafting and review of contracts which as a minimum includes Joint Operating Agreements (not including NOAs, A&Ns or like assignments and transfers); and
- \_\_\_\_\_ Responsible for contract obligations being met on an ongoing basis.

**TRADES, ACQUISITIONS, DIVESTMENTS**

- \_\_\_\_\_ Responsible for negotiation of and participation in the decision making process associated with the terms of a Purchase and Sale Agreement; and
- \_\_\_\_\_ Responsible for and involved with the decisions related to the drafting and review of a Purchase and Sale Agreement; and
- \_\_\_\_\_ Responsible for the preparation and review of ancillary documents related to a Purchase and Sale and the related review and curative work related to title (not including NOAs, A&Ns or like assignment and transfers).

- **ADMINISTRATION:** Planning, supervision and coordination of the land administration activities respecting the maintenance of land holdings, including:

- \_\_\_\_\_ Supervision of land administration; **and**
- \_\_\_\_\_ Responsible for all business decisions associated with Land Administration functions, including but not limited to:
  - Title review and curative work
  - Application of regulations within the corporation
  - Establishing land department policies and procedures as they pertain to Land Administration



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- **FIELD SERVICES:** Participation in the job function related to surface or freehold mineral rights acquisition including:

SURFACE RIGHTS

- \_\_\_\_\_ Responsible for negotiation and acquisition of freehold and crown surface rights; and
- \_\_\_\_\_ Responsible for the preparation of recommendations and receipt of authorizations for surface rights acquisition.

MINERAL RIGHTS

- \_\_\_\_\_ Responsible for negotiation and acquisition of freehold mineral rights; and
- \_\_\_\_\_ Responsible for the preparation of recommendations and receipt of authorizations for mineral rights acquisition.

- **MANAGER LAND/VICE-PRESIDENT LAND:** Management of land related matters, including

- \_\_\_\_\_ Responsible for all Land Department documents; and
- \_\_\_\_\_ Responsible for advising other departments and management of all major aspects of the land department; and
- \_\_\_\_\_ Management of land department consistent with corporate goals, objectives and plans.

**MEMBERSHIP CATEGORY OF THIS APPLICATION: (Check one)**

- \_\_\_\_\_ Contracts and Negotiations
- \_\_\_\_\_ Administration
- \_\_\_\_\_ Field Services
- \_\_\_\_\_ ManagerLand/Vice-PresidentLand
- \_\_\_\_\_ Associate

**SPONSOR DECLARATION**

**Sponsors must represent (be employed by or consult to) three different companies.**

The following three individuals, at least one of which is/has been your supervisor, have agreed to sponsor the applicant and make the following declaration:

I am currently and have been an Active, Senior or Life Member of the CAPL for at least the past two (2) years and I hereby confirm:

1. that I have reasonable knowledge of the Land experience of the applicant applicable to a Petroleum Landman;
2. that to the best of my knowledge and belief, the qualifications of the applicant are accurately represented on the application;
3. that I believe the applicant meets the qualifications for membership in the CAPL;
4. that I recommend the applicant for membership in the CAPL.

Name	P.Land/PSL(y/n)	Phone Number	Date
Signature		Company	

Name	P.Land/PSL(y/n)	Phone Number	Date
Signature		Company	

Name	P.Land/PSL(y/n)	Phone Number	Date
Signature		Company	

**APPLICANT DECLARATION**

To the best of my knowledge and belief, all of the information contained within this application form is true and accurate.

\_\_\_\_\_  
 (signature) \_\_\_\_\_  
 (date)

Application approved at Executive Meeting this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
 (Membership Director) \_\_\_\_\_  
 (Secretary)