



PERSONAL

Name _____
 (Surname) (Given Name/Initials)

Residence _____
 (Street)

 (City/Province) (Postal Code) (Phone)

Date of Birth _____
 (month) (day) (year)

EDUCATION

	<u>Name</u>	<u>City</u>	<u>Graduated (m/y)</u>	<u>Degree/ Diploma</u>	<u>Major</u>
High School					
College/Technical					
University					

Land Agent's Licence No. _____ Expiry _____
 (month) (year)

AAPL Member _____
 Yes No

CURRENT EMPLOYMENT

 (Title/Position) (Direct Phone #)

 (email) (Fax #)

 (Company) (Address)

 (Main phone #) (Postal Code)

 (Supervisor Name & Title/Position) (Direct Phone #)

Length of Service in Current Position _____ TO _____
 (month) (year) (month) (year)

Total Length of qualified service as a Petroleum Landman _____ years
 (as defined in the CAPL Constitution):

ETHICS

Within the last five years, I attended a CAPL approved Ethics course:
 (attach certificate of completion if **NOT** CAPL sponsored) _____
 (month) (day) (year)

CAPL GENERAL MEETINGS

During the past twelve months, I have attended two General Meetings:

Meeting Date _____ Guest of _____

Meeting Date _____ Guest of _____

MEMBERSHIP DUES

Will be prorated and invoiced by the CAPL office upon approval of application.

ATTACHMENTS

Resume Ethics Course Certificate of Completion – if not CAPL sponsored.

INSTRUCTIONS & DECLARATION

RESUME

A copy of your resume is to be attached to this form. The applicant hereby grants permission to the Membership Committee to confirm academic achievement and employment history.

- Applications will not be reviewed without a current resume.
- The resume should contain, at a minimum, company names, employment dates, names of supervisors, position titles and CAPL courses attended.
- For each position include responsibilities, specifically those relevant to this application.



DECLARATION (not applicable for Associate applications)

The applicant declares that he/she meets the following requirements for active membership in the CAPL.

1. a degree from an accredited university or college and a minimum of one (1) year’s full-time employment as a Petroleum Landman (after degree requirements were met); or
2. a minimum of two (2) year’s full-time employment as a Petroleum Landman; or
3. a minimum of one (1) year’s full-time employment as a Petroleum Landman and a minimum of five (5) year’s related experience in the oil and gas industry;

AND

CURRENT RESPONSIBILITIES

Has current responsibilities in the following job classifications at a level or responsibility exceeding 1 in the category under which this application is made:

Based on the definition of “Petroleum Landman” and "Industry Company" under the CAPL Constitution, complete the following information as accurately as possible. Indicate your level of experience in the boxes on the left using the following scale. In order to claim an experience level of 2 or above, the applicant must be responsible for the terms and conditions of land agreements.

0=None 1<5 years 2=5 to 10 years 3>10 years

- **CONTRACTS AND NEGOTIATIONS:** Participation in the negotiation, drafting or management of contractual responsibilities pursuant to land agreements including:

NEGOTIATIONS

_____ Responsible for the Negotiations of the terms and conditions of land agreements, which as a minimum includes Joint Operating Agreements; and
 _____ Participation in decisions made during the negotiation/landsale process.

CONTRACTS

_____ Responsible for and involved in the decisions related to drafting and review of contracts which as a minimum includes Joint Operating Agreements (not including NOAs, A&Ns or like assignments and transfers); and
 _____ Responsible for contract obligations being met on an ongoing basis.

TRADES, ACQUISITIONS, DIVESTMENTS

_____ Responsible for negotiation of and participation in the decision making process associated with the terms of a Purchase and Sale Agreement; and
 _____ Responsible for and involved with the decisions related to the drafting and review of a Purchase and Sale Agreement; and
 _____ Responsible for the preparation and review of ancillary documents related to a Purchase and Sale and the related review and curative work related to title (not including NOAs, A&Ns or like assignment and transfers).

- **ADMINISTRATION:** Planning, supervision and coordination of the land administration activities respecting the maintenance of land holdings, including:

_____ Supervision of land administration; **and**
 _____ Responsible for all business decisions associated with Land Administration functions, including but not limited to:

- Title review and curative work
- Application of regulations within the corporation
- Establishing land department policies and procedures as they pertain to Land Administration

- **FIELD SERVICES:** Participation in the job function related to surface or freehold mineral rights acquisition including:

SURFACE RIGHTS

_____ Responsible for negotiation and acquisition of freehold and crown surface rights; and
 _____ Responsible for the preparation of recommendations and receipt of authorizations for surface rights acquisition.

MINERAL RIGHTS

_____ Responsible for negotiation and acquisition of freehold mineral rights; and
 _____ Responsible for the preparation of recommendations and receipt of authorizations for mineral rights acquisition.



APPLICATION FOR MEMBERSHIP
 CANADIAN ASSOCIATION OF PETROLEUM LANDMAN
 Suite 350, 500 – 5th Ave. S.W.
 Calgary, Alberta
 T2P 3L5

• **MANAGER LAND/VICE-PRESIDENT LAND:** Management of land related matters, including:

- _____ Responsible for all Land Department documents; and
- _____ Responsible for advising other departments and management of all major aspects of the land department; and
- _____ Management of land department consistent with corporate goals, objectives and plans.

• **ASSOCIATE:** An individual who is:

- _____ An accredited member in good standing of any association for Petroleum Landmen other than CAPL; or
- _____ An employee of, or provides contract services to, an Industry Company and whose role substantially involves the provision of services or products utilized by members of CAPL; or
- _____ No longer qualified to maintain an active membership, has been an active member of CAPL for at least three years immediately prior to the date of this application and is an employee of, or provides contract services to an Industry Company

MEMBERSHIP CATEGORY OF THIS APPLICATION: (Check one)

- | | |
|--|---|
| _____ Contracts and Negotiations
_____ Administration
_____ Field Services | _____ Manager Land/Vice-President Land
_____ Associate |
|--|---|

SPONSOR DECLARATION

Sponsors must represent (be employed by or consult to) three different companies.

The following three individuals, at least one of which is/has been your supervisor, have agreed to sponsor the applicant and make the following declaration:

I am currently and have been an Active or Life Member of the CAPL for at least the past two (2) years and I hereby confirm:

1. that I have reasonable knowledge of the Land experience of the applicant applicable to a Petroleum Landman;
2. that to the best of my knowledge and belief, the qualifications of the applicant are accurately represented on the application;
3. that I believe the applicant meets the qualifications for membership in the CAPL;
4. that I recommend the applicant for membership in the CAPL.

Name	P.Land/PSL(y/n)	Phone Number	Date
Signature		Company	

Name	P.Land/PSL(y/n)	Phone Number	Date
Signature		Company	

Name	P.Land/PSL(y/n)	Phone Number	Date
Signature		Company	

APPLICANT DECLARATION

To the best of my knowledge and belief, all of the information contained within this application form is true and accurate.

 (signature) _____
 (date)

Application approved at Executive Meeting this _____ day of _____, 20____

 (Membership Director) _____
 (Secretary)